



David Sanders, Ph.D.  
Director

**County of Los Angeles  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES  
425 Shatto Place, Los Angeles, California 90020  
(213) 351-5602**

June 24, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

The Honorable Board of Commissioners  
Community Development Commission  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors and Commissioners:

**APPROVE TRANSFER OF FUNDS FROM THE DEPARTMENT OF CHILDREN AND  
FAMILY SERVICES (DCFS) TO THE COMMUNITY DEVELOPMENT  
COMMISSION OF THE COUNTY OF LOS ANGELES (the Commission)  
FOR HOUSING RESERVES  
(ALL SUPERVISORIAL DISTRICTS)(3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD, ACTING AS THE GOVERNING BODY  
OF THE COUNTY OF LOS ANGELES:**

1. Authorize the Director of DCFS to transfer a lump sum of FY 02-03 Independent Living Program (ILP) funds from DCFS to the Commission through a Departmental Service Order for Two Hundred and Twenty-Five Thousand Dollars (\$225,000), at no net County cost (NCC).
2. Authorize the Director of DCFS to execute any and all documents necessary to complete the lump sum transfer of a maximum of \$225,000 in FY 02-03 ILP funds from DCFS to the Commission.

Board of Supervisors

GLORIA MOLINA

First District

YVONNE BRATHWAITE BURKE

Second District

ZEV YAROSLAVSKY

Third District

DON KNABE

Fourth District

MICHAEL D. ANTONOVICH

Fifth District

**IT IS RECOMMENDED THAT YOUR BOARD, ACTING AS THE GOVERNING BODY OF THE COMMUNITY DEVELOPMENT COMMISSION OF THE COUNTY OF LOS ANGELES:**

1. Approve acceptance of a maximum of Two Hundred and Twenty-Five Thousand Dollars (\$225,000) in FY 02-03 ILP funds from DCFS by the Commission, at no NCC, designated for Housing Reserves to be used to perform any extraordinary repairs or replacement in order to maintain those properties owned by the Commission and leased to United Friends of the Children and Community Enhancement Corporation for transitional housing for emancipated foster youth.
2. Authorize the Executive Director of the Commission to execute any and all documents necessary to complete the lump sum transfer of a maximum of \$225,000 in FY 02-03 ILP funds from DCFS to the Commission, and to incorporate these funds into the Commission's FY 03-04 budget.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to authorize the Commission to both accept County ILP housing funds from DCFS for housing reserves and to enable the Commission to perform any extraordinary repairs or replacement for Commission owned properties, including replacement of equipment, betterment, and additions to properties, used for transitional housing for youth emancipating from the foster care system. A list of these properties is attached as Attachment 1.

**Implementation of Strategic Plan Goals**

The recommended actions are consistent with furthering the principles of the County Strategic Plan by improving the well-being of children and families in Los Angeles County as measured by the achievements in the following outcome area: economic well-being; (Goal # 5: Children and Families' Well-Being, Strategy #1: fully implement integrated service delivery initiatives to demonstrate substantial progress toward achieving improved outcomes for children and families).

**FISCAL IMPACT/FINANCING**

The cost for the requested actions is \$225,000 which is 100% reimbursed by Federal funding through the State ILP allocation to DCFS for FY 2002-03. The funds are included in the DCFS FY 2002-03 Budget. There are no NCC associated with these funds.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Foster Care Independence Act of 1999 (also known as the John H. Chafee Foster Care Independence Program) allocates funds to serve foster youth and emancipated foster youth up to the age of 21 in order to help prepare youth for independent living. Up to 30 percent of the annual ILP allocation may be used for housing related costs to assist emancipated foster youth to live independently.

The Interim Design Team appointed by the Los Angeles County Chief Administrative Officer to evaluate and recommend operational improvements for the DCFS Emancipation Services Division has designated \$225,000 in ILP funds as Replacement Reserve Funds to be utilized by the Commission in the event that extraordinary property maintenance and/or repairs are needed.

DCFS and the Commission will enter into an MOU regarding transfer of these funds to the Commission.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of this Board Letter will ensure that seven (7) existing sites with fifty-six 56 units and ninety-five 95 beds, and three (3) sites in-progress with nine (9) units and eighteen (18) beds remain properly maintained to house approximately one hundred fifty (150) emancipated foster youth. The maintenance on these properties will be performed on an as needed basis with no sunset date for the use of the funds.

#### **CONCLUSION**

Upon approval of this request, please instruct the Executive Officer/Clerk of the Board of Supervisors to send an adopted copy of this Board Letter to:

1. Department of Children and Family Services  
Attention: Walter Chan, Contract Manager  
425 Shatto Place, Ste. 200  
Los Angeles, CA 90020
2. Department of Children and Family Services  
Attention: Michael Olenick, Division Chief  
Emancipation Services  
3530 Wilshire Blvd., Ste. 400  
Los Angeles, CA 90010
3. Community Development of the County of Los Angeles  
Attention: Syed Rushdy, Director, Housing Development  
and Preservation Division  
2 Coral Circle

Monterey Park, CA 91755

4. Office of the County Counsel  
Children's Services Division  
Attention: Rosemarie Belda, Principal Deputy  
County Counsel  
201 Centre Plaza Drive, Ste.1  
Monterey Park, CA 91754

Respectfully submitted,

DAVID SANDERS, Ph.D, Director  
Department of Children  
and Family Services

CARLOS JACKSON, Executive Director  
Community Development Commission  
of the County of Los Angeles

DS:CJ:MO:cmw

Attachment (1)

c: David E. Janssen  
Lloyd W. Pellman  
Violet Varona-Lukens

**ATTACHMENT 1**

<b>Project Name</b>	<b>Address</b>	<b>No. of Units</b>	<b>No. of Beds</b>
<b>COMPLETED SITES</b>			
<b>Westchester House</b>	<b>7061 Manchester Ave. Los Angeles, 90045</b>	<b>5</b>	<b>10</b>
<b>Margarita Mendez</b>	<b>200 S. Mednik Ave. Los Angeles, Ca 90022</b>	<b>9</b>	<b>18</b>
<b>Coteau #1</b>	<b>13939 Coteau Drive Whittier, 90604</b>	<b>9</b>	<b>9</b>
<b>Casa Esperanza</b>	<b>10215-10231 Ruoff Ave. Whittier, 90604</b>	<b>20</b>	<b>40</b>
<b>Van Ness #1</b>	<b>10228-10230 Van Ness Ave. Los Angeles, 90047</b>	<b>2</b>	<b>4</b>
<b>Westwood Transitional Village</b>	<b>1401 S. Sepulveda Blvd. Los Angeles, 90025</b>	<b>5</b>	<b>5</b>
<b>Hoefner</b>	<b>446-448 Hoefner &amp; 5544-5544 Repetto Los Angeles, 90022</b>	<b>4</b>	<b>5</b>
<b>103 rd. Street</b>	<b>2121-2123 W. 103<sup>rd</sup> Street Los Angeles, 90022</b>	<b>2</b>	<b>4</b>
<b>Total</b>		<b>58</b>	<b>95</b>

<b>IN-PROGRESS SITES</b>			
<b>Van Ness #2</b>	<b>10038-10040 Van Ness Ave. Los Angeles, 90047</b>	<b>2</b>	<b>4</b>
<b>Haas</b>	<b>10531-10633 Haas Ave. Los Angeles, 90047</b>	<b>2</b>	<b>4</b>
<b>Coteau #2</b>	<b>13931 Coteau Drive Whittier, 90604</b>	<b>5</b>	<b>9</b>
<b>Step Out</b>	<b>2010 E. El Segundo Los Angeles, 90022</b>	<b>10</b>	<b>20</b>
<b>Dually Diagnosed</b>	<b>To Be Determined</b>	<b>11</b>	<b>18</b>

<b>Total</b>	<b>30</b>	<b>55</b>
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